

Setup Your iOS Device With EmailInACloud

Open your  'Settings' app.

Tap on the appropriate item depending on your iOS version:

iOS 9: Scroll down and tap on "Mail, Contacts, and Calendars"

iOS 10: Scroll down and tap on "Mail"

iOS 11: Scroll down and tap on "Accounts & Passwords"



Tap 'Add Account'



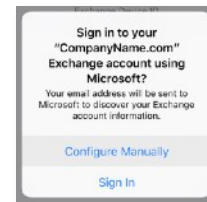
Tap 'Exchange'



Enter your email and a description for your account

Tap 'Next'

Tap 'Configure Manually'



Fill in Server, Username, and Password fields.

Server: mail.emailinacloud.com

Username: firstname.lastname@companyname.com

(Example: john.smith@netcertpro.com)

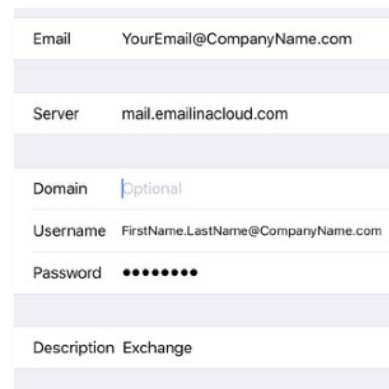
If you're unsure of your password:

Inform your point of contact with NetCertPRO

Description: Display name you wish to use.

Enter whatever you would like it to display as.

Tap 'Next'



Select which items you would like to sync with your account.

Tap 'Save'

Open your Mail app and you'll see mail begin to sync.

